



QUALIFIED CERTIFIER - UPDATE CONTACT DETAILS FORM

(Please return a copy to qcqueries@safelectric.ie)

REC Name _____ Reg. No. _____

PRINCIPAL DUTY HOLDER DETAILS

I, _____ (name), confirm that I am the current Principal Duty Holder for the Registered Electrical Contractor identified above.

Email _____ Mobile Phone _____

***If you need to reassign a Principal Duty holder, please complete a new [PDH form](#).**

QUALIFIED CERTIFIER DETAILS

QC 1

QC Name _____ QC Number _____

Email _____ Mobile _____

QC 2

QC Name _____ QC Number _____

Email _____ Mobile _____

QC 3

QC Name _____ QC Number _____

Email _____ Mobile _____

QC 4

QC Name _____ QC Number _____

Email _____ Mobile _____

QC 5

QC Name _____ QC Number _____

Email _____ Mobile _____

QC 6

QC Name _____ QC Number _____

Email _____ Mobile _____



QC 7

QC Name _____ QC Number _____
Email _____ Mobile _____

QC 8

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QC 9

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QC Name _____ QC Number _____
Email _____ Mobile _____

QC 16

QC Name _____	QC Number _____
Email _____	Mobile _____

QC 17

QC Name _____	QC Number _____
Email _____	Mobile _____

QC 18

QC Name _____	QC Number _____
Email _____	Mobile _____

QC 19

QC Name _____	QC Number _____
Email _____	Mobile _____

QC 20

QC Name _____	QC Number _____
Email _____	Mobile _____

Requirements for Qualified Certifier Extracted from CRU Electrical Criteria Document page 64:

1.2.7 A Qualified Certifier will:

- (i) be a principal or employee of the REC who is available on a full- time basis;
- (ii) be an electrically-competent person, satisfying the criteria specified in Clauses 1.2.12 to 1.2.14 (Training and Competence of Qualified Certifier), responsible for, on a day-to-day basis, the safety, quality and certification of the electrical installation works of the REC with regard to the Technical Rules;
- (iii) be a party who may carry out Certification on behalf of the REC;
- (iv) be responsible for safeguarding unused Certificates in their possession against loss, theft and/or unauthorised use;
- (v) ensure that results of Inspection and testing are properly recorded on the appropriate prescribed forms of Certification and reporting, and reviews and confirms the results for compliance with the Technical Rules;
- (vi) complete up-to-date training courses as specified by the Body (failure to complete required training courses without reasonable cause may result in the person being in breach of the requirements of this section and, therefore, they shall not be entitled to act as Qualified Certifier); and
- (vii) is required to have successfully completed a recognised course in “Verification, Testing, and Certification” of Electrical Installations to ‘The National Wiring Rules’ in the previous number of years. If the recognised course that was completed was accredited the period is 5 years. If the recognised course that was completed was not accredited this period is 3 years⁴.

1.2.8 The REC is required, in order to have its Application for Registration approved by the Body, to name at least one person whom they are proposing to act as a Qualified Certifier and must provide particulars including the signature of each such Qualified Certifier on submission of an Application for Registration and confirmation of his/her consent with respect to the recording of their details with the Body. Any such person is a Named Qualified Certifier.

1.2.9 The Body will assess the details of those parties whom the REC has nominated to act as a Named Qualified Certifier, and will, where appropriate, give its approval for those parties to act as Named Qualified Certifiers.

1.2.10 The REC is required to ensure that they engage a suitable number of Qualified Certifiers, considering the range, scale, geographical spread and category of electrical work undertaken by the REC.

1.2.11 The REC is required to maintain the Register of all of its Qualified Certifiers, together with evidence of each Qualified Certifier meeting the competency conditions as determined by the Body and this Criteria Document. This Register is to be subject to Inspection and Audit in accordance with the requirements of Section C.5 of this Criteria Document.

⁴ Unaccredited courses completed from 1st July 2013 will not be recognised. However if somebody successfully completed a recognised unaccredited course prior to 1st July 2013 it will still remain valid for 3 years (even if 3 year period ends post 1st July 2013).